

University employees are **required** to use one of the following contracts.

CAMPUS	RENTAL COMPANY CORP. DISCOUNT NUMBERS
LSU - Health Care Science Center - NO	Please call the Travel office to obtain discount numbers-504-568-4554

\* Enterprise/National - A link is available on the AP & Travel Website and travelers should select their respective Campus.

Website	<a href="http://www.hertz.com">www.hertz.com</a>	<a href="http://www.enterprise.com">www.enterprise.com</a>	<a href="http://www.nationalcar.com">www.nationalcar.com</a>					
Reservations Phone #	1-800-654-3131	1-800-736-8227	1-800-227-7368					
Vehicle Class			Airport One-way			Airport One-way		
	Daily	Weekly	Daily	Daily Rates	Weekly	Daily	Daily Rates	Weekly
Compact	33.00	165.00	34.65	83.00	165.00	34.65	83.00	165.00
Intermediate	34.75	173.75	36.48	83.00	173.75	36.48	83.00	173.75
Full Size	37.50	187.50	39.37	83.00	187.50	39.37	83.00	187.50
Small Pick-up	60.00	300.00	73.50	145.00	350.00	73.50	145.00	350.00
Large Pick-up	63.00	315.00	78.75	N/A	375.00	78.75	N/A	375.00
Mini Van	57.00	285.00	68.25	145.00	325.00	68.25	145.00	325.00
Small SUV	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Midsize SUV	57.75	288.75	65.10	145.00	310.00	65.10	145.00	310.00
Full Size SUV	87.50	437.50	90.30	165.00	430.00	90.30	165.00	430.00
Compact Hybrid	N/A	N/A	51.45	129.00	245.00	51.45	129.00	245.00
Intermediate Hybrid	47.00	235.00	51.45	129.00	245.00	51.45	129.00	245.00
Van - 12 Passenger	97.00	485.00	128.00	N/A	610.00	128.10	N/A	610.00
Van - 15 Passenger	N/A	N/A	147.00	N/A	700.00	N/A	N/A	N/A

\* Contracts do not include international vehicle rentals.

**General Notes on Vehicle Rentals:**

- A valid driver's license and a major credit card (LaCarte card preferred) are required
- Allowance of 18 or older to drive rental vehicles, with valid driver's license. Renters must be 25 years or older to rent 12 & 15 passenger vans.
- Surcharges may apply for certain cities and airports
- Rates include CDW/Damage Waiver Insurance along with 1M Liability Protection Coverage (domestic travel only)
- Unlimited mileage on all round trip vehicle rentals
- Free upgrade if allowed/needed size vehicle is unavailable
- Free shuttle service
- No charges for additional drivers
- No black out dates
- Home City locations have an additional \$125.00 drop off fee for One-way Enterprise/National rentals: Long Island Metro; Westchester, CT Metro; Burlington Metro, VT; Puerto Rico; Bostib, MA; Bemidji & Morrhead, MN; Nebraska excluding Omaha; WY excluding Cheyenne, Laramie & Jackson; San Francisco, CA Downtown; AK; Washington, DC Area; Chicago, IL; Hawaii; NYC Buroughs (Bronx, Brooklyn, Manhattan, Queens & Stanton Island)
- No drop off charges for Hertz one way rentals of 500 miles or less
- A "One Way Differential Fee" will apply to Hertz one way rentals over 500 miles - \$125/rental
- Smoking Damage Fee - Enterprise/National - Actual Cost - Not reimbursable. Hertz - \$150.00 - Not Reimbursable.
- 24/7 Roadside Services. For Enterprise/National - Lockout/Fuel Assistance - \$61 maximum cap charge - Not reimburseable.
- Non-employee students, University guests, and contractors are encouraged to utilize the out-of-state contracts which includes CDW (Collision Damage Waiver) insurance and one million dollar (1 million) liability insurance. However, if the contracts are not used non-employee students, University guests, and contractors are encouraged to purchase insurance when when renting a vehicle. Please refer to PM-13, Section V, subsection C.3.n. for a list of the reimbursable insurances.
- Unauthorized individuals should not be transported in University-owned or rental vehicles. Refer to PM-13 for exceptions to this policy.
- Itemized receipts are required